

CERTIFICATION OF CONTRACTOR SELECTION & REQUEST TO AWARD

A local agency uses this form to document the advertisement and bid opening process, for a "locally let" enhancement funded project. Submit this form and required attachments to MDOT Local Agency Program (LAP) after bid opening. Do not award construction contracts until MDOT LAP has issued the authorization to do so.

ELIGIBLE AGENCY (County, City, or Village)			AGREEMENT NO.
CONTROL SECTION NO.	MDOT JOB NO.	FEDERAL PROJECT NO.	FEDERAL ITEM NO.

I, _____, _____ certify the following with respect to the solicitation, opening, and review of bids and the selection of the contractor for the subject project.

Name Title

1. The project was advertised and bids were received and opened in accordance with the Request to Advertise (MDOT Form 0365), approved by MDOT on _____.
2. There were _____ addenda issued to all plan holders who received a proposal and plans for bids for this project. Attached are copies of all addenda issued for this project.
3. _____ bids were opened and read. _____ bid(s) were rejected.
 - a. Attached is justification or documentation of each bid rejected.
 - b. Attached is justification to support awarding this contract if less than three bids were received.
4. The low bidder was _____ of _____ with a total bid amount of _____.
5. The low bid included a subtotal of _____ for non-federal participating work.
6. This total bid was _____% _____ the engineer's estimate of \$ _____ (over/under)
 - a. Attach justification to support awarding this contract if low bid exceeds the engineer's estimate by ten percent.
 - b. Attach a certified bid tabulation with the itemized engineer's estimate, and the bid unit prices of the three low bidders, and the total bid amount for each of the other bids.

I further certify the following conditions exist or have been met:

- Yes**
- The contractor has sufficient prequalification to complete this project.
 - Bids have been reviewed and found not to be either materially or mathematically imbalanced.
 - Lien and performance bonds have been secured. Copies attached.
 - Certificates of insurance (and, if applicable, builders risk and/or railroad policies) are attached. In addition, the insurance company is licensed to do business within the state of Michigan.
 - All subcontractors are MDOT prequalified and have suitable arrangements with the prime contractor in accordance with the MDOT 2012 Standard Specifications for Construction.
 - There are no disputes with any contractor regarding the advertising, opening, or selection of the contractor for this project.

In addition, I will:

- Forward an executed copy of the contract to MDOT after it is signed by all parties.

Do not award the contract or undertake any work until concurrence has been received from MDOT to proceed. Doing so will jeopardize the federal funds obligated for this project.

This is to request approval to proceed with the award of a contract to:

PROPOSED CONTRACTOR	IN THE AMOUNT OF	COMPLETION DATE
SIGNATURE (Authorized person, employed by the County, City, or Village)		DATE