

PRIME CONTRACTOR BI-WEEKLY STATEMENT OF SUBCONTRACTOR/SUPPLIER PAYMENTS

DISTRIBUTION: Construction/Project Engineer, Office of Business Development.

Portions of the information required in accordance with 49 CFR part 26.37 (as detailed in the prompt payment provisions to monitor the progress of the prime contractor in meeting contractual DBE obligations.)

PRIME CONTRACTOR	CONTRACT ID

BI-WEEKLY PERIOD ENDING:

FINAL DBE PAYMENT

SUBCONTRACTOR, DBE SUBCONTRACTOR, DBE TRUCKER, DBE SUPPLIER OR SERVICE PROVIDER	SERVICES/WORK CLASSIFICATION	TOTAL SUB CONTRACT AMOUNT	CUMULATIVE DOLLAR VALUE OF SERVICES COMPLETED	DEDUCTIONS	ACTUAL AMOUNT PAID TO DATE	DBE AUTHORIZED SIGNATURE AT PROJECT COMPLETION ONLY	DATE

As the authorized representative of the above prime contractor, I certify that all payments to non-DBE truckers, and non-DBE suppliers that have performed work or supplied materials to the prime during the reporting period have been made and I certify that this information is true and accurate.

CONTRACTORS AUTHORIZED REPRESENTATIVE <i>(Signature)</i>	TITLE	DATE
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COMMENTS

CONSTRUCTION/PROJECT ENGINEER <i>(Signature)</i>	DATE
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INSTRUCTIONS

PRIME CONTRACTOR or AUTHORIZED REPRESENTATIVE:

This statement reports the actual dollar amounts of the project cost earned by and paid to all subcontractors, DBE subcontractors, DBE suppliers, and DBE truckers. Complete and submit to the Construction/Project Engineer on a bi-weekly basis during the course of the project using the MERS database. This submittal is required prior to release of the third and subsequent estimates per FUSP 109(A).

For all DBE Vendors that provided a service on the project, a DBE signed hard copy of this form must also be submitted 30 days after project completion with actual DBE signature (not using MERS).

For "Control Section" and "Job Number" use the numbers assigned by MDOT.

For "Services/Work Classification" report services/work performed by DBE subcontractors, DBE suppliers, DBE truckers, and DBE consultants listed by work classification code. If they are performing work in more than one classification, report the code with the largest dollar value. A list of work classification codes is available at www.Michigan.gov/mucp.

For "Total Subcontract Amount" report total amount of the contract between the prime contractor and the subcontractor.

For "Cumulative Dollar Value of Services Completed" report total cumulative value of all services completed.

For "Deductions" report deductions made by the prime contractor to the subcontractor's "Cumulative Dollar Value of Services Completed" for bond or other fees, materials, services or equipment provided to the subcontractor according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For "Actual Amount Paid to Date" report cumulative actual payments made to the subcontractor for services completed, subtracting any "Deductions".

Provide "DBE Authorized Signature" on the project completion report for all DBE vendors, even those that work on a project without a DBE goal.

Be sure to sign, title and date the final DBE payment completion report.

MDOT CONSTRUCTION/PROJECT ENGINEER:

Please complete the "Comments" area, sign, date and e-mail the completed form to MDOT-Paymentstatements@Michigan.gov within 7 days of receipt from prime.

MDOT Office of Business Development
P.O. Box 30050
Lansing, Michigan 48909
Questions about this form? E-mail Chris Roe (RoeC@Michigan.gov)