

# STATEMENT OF DIGITAL ELECTRONIC SIGNATURE VALIDATION

**INSTRUCTIONS:**

The information on this form is required by MDOT to complete the digital signature validation process. This insures that the electronic digital signature matches the identity of the signer. This form must be completed electronically, copies or handwritten forms will not be accepted.

This form is required to be on file with MDOT prior to, or concurrently with any electronically signed document/submittal on this project. This completed form will remain valid until the signers digital signature certificate expires or until such time as the signer needs to create a new digital signature. The validated signature can be used on any MDOT document. Each Digital Electronic Signature is unique. If another Digital Electronic Signature is used, even though it appears similar, it will not validate because the encrypted data within the signature will not match the previously validated signature information. This will result in the rejection of any document that the non-validated signature has been used on.

## SIGNATURE APPLICANT SECTION

***Applicant – Please complete steps in numerical order prior to saving and submitting form.***

1. Full Name	2. Title
3. Company	4. Phone Number
5. e-Mail Address	6. Digital Signature

## MDOT OFFICE SECTION

- 1. The name expected. (Expected name)
- 2. I received this completed form with electronic signature from a reasonably secure electronic transmittal from a company domain email address. (Company email)
- 3. I have contacted the person above directly (in person or by phone) and verified that this is their digital signature (phone call).
- 4. I have a history of working with this person and have verified that this is their digitally encrypted electronic signature via another method detailed below.  
Other: \_\_\_\_\_

I hereby certify that the above digital electronic signature is from the person indicated and that I have verified this signature identity and validation through at least two (2) of the above methods.

\_\_\_\_\_  
MDOT VALIDATOR'S SIGNATURE

MDOT Office: \_\_\_\_\_

After MDOT validation of the Digital Electronic Signature, e-mail the form to the applicant and to the following address:

[MDOT-eSign@michigan.gov](mailto:MDOT-eSign@michigan.gov)